



6540 S. Glacier Street Suite 120 • Seattle, WA 98188 • Phone: 425.656.8210 • Fax: 425.656.4400

Seattle Bindery is a DRUG FREE workplace.

All applicants will be required to submit to a pre-employment drug test. Failure of this test may result in denial of employment. We encourage disabled applicants. Seattle Bindery is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, disability or national origin.

PERSONAL INFORMATION

Date

Email Address

Name

Last

First

Middle

Present Address

Street

City

State

Zip

Permanent Address

Street

City

State

Zip

Phone Number

Referred by

Are you 18 years of age or older? Yes No

EMPLOYMENT DESIRED

Position

Date you can start

Salary Desired

Are you employed now? Yes No

If so, may we inquire of your present employer? Yes No

Ever applied to this company before? Yes No

Where?

When?

EDUCATION

Name and location of school

Circle last year completed

Did you graduate?

Subjects Studied and Degree(s) Received

Grammar School			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
High School		1 2 3 4	<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
College		1 2 3 4	<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
Trade, Business or Correspondence School		1 2 3 4	<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	

GENERAL

Subjects of special study or research work

Job related skills (typing, driver's license, etc.)

FORMER EMPLOYERS

List below your last four employers, starting with the last one first.

Date Month and year	Name and address of employer	Salary (upon leaving)	Position	Reason for leaving
From				
To				
From				
To				
From				
To				
From				
To				

REFERENCES List below three persons not related to you, whom you have known at least one year.

	Name	Address	Position	Years Acquainted
1.				
2.				
3.				

APPLICANT'S CERTIFICATION AND AGREEMENT:

1. I authorize the investigation of all statements contained herein, including a background check that may include a criminal conviction check, a driver history check, former employment history, educational records and similar background information, and I release Seattle Bindery and its officers, directors, employees, agents, and affiliates from any and all liability, claims or damages that may result from conducting such an investigation. I agree to complete any additional forms as are necessary to complete this investigation. I authorize all former employers and the references listed above to give the Company any and all information concerning my previous employment and release from liability any persons providing such information.

2. I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission of facts on this application (or any other documents) may result in termination of consideration of this application for employment or immediate termination of employment, regardless of when or how discovered.

3. **I understand that this application is not an offer of employment. I further understand that if I am employed by the Company, I or the Company may terminate the employment relationship with or without cause or advance notice at any time.** I understand that the Company reserves the right to change compensation, benefits, hours, working conditions, rules and regulations with or without notice, consistent with any applicable law or regulation.

4. I understand that no representative of the Company, other than its President, has the authority to enter into any agreement for employment for a specific period of time, or to make any agreement contrary to the foregoing. Any such agreement must be in writing and signed by myself and the President.

I HAVE READ AND REVIEWED AND AGREE TO THE INFORMATION PROVIDED IN THIS APPLICATION AND THE ABOVE STATEMENTS.

Date

Signature

In case of
Emergency notify

Name

Address

Phone number

Have you ever been convicted of a felony? Yes No Where?

Explain

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

Interviewed by

Date

Hired

for Dept.

Position

Will report

Salary
wages